



BSI Training Academy

## Management System Auditee training course

### Essential information about the course

This one day course will focus on the knowledge and awareness employees need to have in order to fulfill the organizations assessment objectives and to be prepared to be audited either internally or externally.

Organizations see their management systems as one of the key tools, if not the most important one, to achieve their highly anticipated vision and strategic goals. These management systems require internal audits to be conducted and certification to these management systems requires that the organizations are assessed externally.

The key objective of these assessments is to determine the conformance and effective implementation of the management system requirements. Employees from senior management to front line, are vital in fulfilling this objective as they provide evidence of their awareness and conformity to management systems requirements.

### Our course agenda

- Benefits to you, welcome and introductions
- Course aims, objectives and structure
- Introduction to HLS
- Clause 4: Context of the organization
  - 4.1 Understanding context
  - 4.2 Interested parties
  - 4.3 Scope
  - 4.4 Management System (MS)
- Clause 6: Planning
  - 6.1 Risks & Opportunities
  - 6.2 Objectives & plans
- Clause 8: Operation
  - 8.1 Operational controls
- Review and final questions

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**[bsigroup.com/training](https://bsigroup.com/training)**



Upon successful completion of your course, you'll receive an internationally recognized BSI certificate.

# Management System Auditee training course

We want to make sure you have the best learning experience possible. That's why we offer a range of training courses from beginner to expert. We create a positive learning environment so you retain the knowledge and acquire the skills that will continue to be of use beyond the course.

**Make sure this is the right course for you.**

## This course will help you:

- Explain what management systems are and their importance
- Demonstrate competence and awareness of audits and audit requirements
- Identify management system key aspects for auditees; context of the organization, policy and objectives, support and documentation
- Prepare for, and communicate effectively during audit

## What is the course like?

- 1 day course
- Led by a BSI expert tutor
- Relaxed and comfortable learning environment
- You'll receive comprehensive course materials to take away

## How will I benefit?

- Appreciate why being prepared for an audit is important
- Be aware of what preparations should be made ahead of time
- Apprehend what information an auditor will ask for
- Gain confidence using appropriate communication with the auditor
- Understand what auditor's conclusions mean

## Why invest in training from BSI?

When you attend a BSI training course, our tutors are the best in the business. They're truly passionate about sharing their knowledge and ensuring you learn. Trusted

experts with years of hands-on and business experience, they bring information security to life with relevant and contemporary examples to enhance your learning.

### Training delivered at your site



This could be a convenient and cost effective option, especially if you have multiple delegates.

**Talk to one of our experts to find out more.**

### Next steps with the BSI Academy



Want to learn more? You may be interested in other training courses.

**Talk to one of our experts to find our more.**

**bsi.**

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